



SREE CHAITANYA MAHAVIDYALAYA

P.O. Habra-Prafullanagar, North 24 Parganas, Pin 743268

Website: www.sreechaitanyamahavidyalaya.ac.in Email: srchma@gmail.com

NOTICE

Physical Verification of Documents of UG 1st Semester Students-2024-25

The Physical verification of documents for admitted students (**Date of Admission 19/9/24 to 24/9/24 through college online admission portal**) of UG 1st Semester 2024 (NEP) will be held at **college** as per following schedule.

Schedule for Physical Verification of Documents of UG 1st Semester students 2024

Date & Time	Subjects/Courses	SI Number	Table	Room No
26 th September, 2024 (Thursday) Time: 9.30 am to 1 pm	4 year B.A./ B.Sc/ B.Com - Major (Hons) Course	All admitted Students	Table - 1	13 (Ground Floor)
	3 Year B.A/ B.Sc./ B.Com - Multidisciplinary Programme	All admitted Students		

Following Documents required during “Physical Verification of Documents” at college:

1. Print Out- Filled-up “Application Form” - (Two Copy)
2. Print Out - Payment receipt - (Two Copy)
3. **Original Documents** -
 - a. School Leaving Certificate
 - b. Age Proof (MP Admit Card/Certificate)
 - c. HS Mark Sheet
 - d. HS Certificate
 - e. Caste Certificate & Economic Weaker Sections (EWS) certificate (if applicable)
4. **Photocopy of Documents** (All the Photocopy document should self-attested with date by the student)- (One Copy)
 - a. Age Proof of Madhyamik Admit Card/Certificate
 - b. Higher Secondary Mark sheet
 - c. Higher Secondary Certificate
 - d. Cast Certificate (only for SC/ST/ OBC-A/OBC-B) (if applicable)
 - e. EWS (Economic Weaker Sections) Certificate (if applicable)
 - f. Physically Challenged Certificate (One Copy) (If applicable)
 - g. Registration Cancelled Letter / University Permission Letter (One Copy) (if applicable)

Date: 24/09/24

Principal

Sree Chaitanya Mahavidyalaya